TIME AT WORK RECORD

	Exempt Employee:									AL H	IRS:					
	Name:									Unti	l:			Month	NOVEN	1BER, 2007
		Last				First			I.				•			·
	Bal Fwd - Sick L	v								Ann	ual L	v. =			Comp Time:	
I -							Fam	. S.L.								
	Maalaafi	C		ours]		Tot.		e X	Added	Less	Bal	Notes &	
	Week of:	Su	Мо	Tu	vve	ın	Fr	Sa	Hrs.	1.5	1	Comp.	Used	Fwd	Exceptions	
1	10/28/07-11/3/07	-	-	-	-											
2	11/4/07-11/10/07															
3	11/11/07-11/17/07		н													
4	11/18/07-11/24/07					Н	Н									
5	11/25/07-12/1/07							-								
6																
	PSL Hrs Used FSL Hrs Used	FSL Used-											I have performed the duties of my job to be compensated for this month, including any leave taken as indicated on this form.			
	Tot SL Hrs Used			•	FSL	Bal.	=::::::				AL U				PD Used	-
	Bal Before Earned Hours Earned											Before Earne			-	9
		_		•					ı						Comp Fwd =	
	I verify that all information	is corr	I have reviewed. All information is correct												ct and I approve	
	EMPLOYEE SIGNATURE	EMPLOYEE SIGNATURE								SUPERVISOR SIGNATURE						
														Month	DECEM	IBER, 2007
	Bal Sick Leave]						Bal .	A nnu	al		Month	DECEM	IBER, 2007
	Bal Sick Leave Fwd						Fam	SL			Annu ⁄e Fw			Month		1BER, 2007
			[Ho	ours	Wor	ked	Fam	. S.L.	Tot.	Leav			Less	Month Bal	Bal Comp	IBER, 2007
		Su	[Ho]		Tot. Hrs.	Leav	e Fw	/d			Bal Comp Time Fwd	IBER, 2007
1	Fwd	Su -	_]			Lea v	e X	/d Added	Less	Bal	Bal Comp Time Fwd	IBER, 2007
1 2	Fwd Week of:	Su -	_]			Lea v	e X	/d Added	Less	Bal	Bal Comp Time Fwd	IBER, 2007
	Fwd Week of: 11/25/07-12/1/07	Su -	_]			Lea v	e X	/d Added	Less	Bal	Bal Comp Time Fwd	IBER, 2007
3	Fwd Week of: 11/25/07-12/1/07 12/2/07-12/08/07	Su -	_]			Lea v	e X	/d Added	Less	Bal	Bal Comp Time Fwd	IBER, 2007
3	Fwd Week of: 11/25/07-12/1/07 12/2/07-12/08/07 12/9/07-12/15/07	Su -	_]			Lea v	e X	/d Added	Less	Bal	Bal Comp Time Fwd	IBER, 2007
3 4 5	Fwd Week of: 11/25/07-12/1/07 12/2/07-12/08/07 12/9/07-12/15/07 12/16/07-12/22/07	Su -	Mo -	Tu -]			Lea v	e X	/d Added	Less	Bal	Bal Comp Time Fwd	IBER, 2007
3 4 5	Week of: 11/25/07-12/1/07 12/2/07-12/08/07 12/9/07-12/15/07 12/16/07-12/22/07 12/30/07 - 1/5/07 PSL Hrs Used FSL Hrs Used Tot SL Hrs Used Bal Before Earned	-	Mo -	Tu - H	We - -] Fr -			Lea v	e X 1 1 AL U Bal E	Added Comp. Jsed Before E	Less Used	Bal	Bal Comp Time Fwd Notes & Exceptions I have performed the dut compensated for this more as indicated on this form PD Used PD Remaining	ies of my job to be onth, including any leave taken i.
3 4 5	Week of: 11/25/07-12/1/07 12/2/07-12/08/07 12/9/07-12/15/07 12/16/07-12/22/07 12/23/07-12/29/07 12/30/07 - 1/5/07 PSL Hrs Used FSL Hrs Used Tot SL Hrs Used Bal Before Earned Hours Earned	-	Mo -	Tu - H	We - -	Th -] Fr -			Ra 1.5	e X 1 AL U Bal E	Added Comp. Jsed Before Earne	Less Used	Bal	I have performed the dut compensated for this moas indicated on this form PD Used PD Remaining Unused PD's forfer	ies of my job to be onth, including any leave taken i.
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hrs = Present at Work FS = Family Sick Leave U = Absent, Unexcused PS = Personal Sick Leave

C = Compensation Time H = Holiday A = Annual Leave B = Bereavement Leave S = Sick Leave E = Excused PD = Personal Day F=Fitness leave F3=Excused Fitness Leave